



SELECTMEN'S MEETING MINUTES

February 14, 2017

Meeting called to order at 6:30pm.

ATTENDANCE: Selectman Rich Zacher, Selectman Bill Nelson, Selectman Brian Robischeau, Laurie Champy, Marilou MacLean, Ed Nason, Ed Comeau, Dianne Smith

- **Scheduled Speaker:** Colin Lentz and James Burdin, of Strafford Regional Planning Commission, spoke about topics including the statewide 10 year transportation plan and economic development. They offered their support services to Brookfield in whichever capacity necessary. The Selectmen asked them to look into how to acquire town wide cable services for the residents of Brookfield.
- **Approval of Minutes:**

MOTION: Selectman Robischeau made a motion to accept meeting minutes from January 24, 2017 as drafted. Selectman Nelson seconded, all in favor, motion carries.

MOTION: Selectman Nelson made a motion to accept meeting minutes from January 31, 2017. Selectman Robischeau seconded, all in favor, motion carries.

- **Treasurer:** Marilou MacLean gave account balances.

Due to the increased balance in the accounts Marilou will be contacting the Trustees of the Trust Funds to transfer money into an interest earning account.

Marilou stated she is working on reports; she will need the finalized copy of the Warrant Articles from Laurie in order to upload to DRA's website.

Selectman Zacher stated there has been interest generated from the public regarding the financial record keeping books. Selectman Zacher suggested having an outside audit for the 2016 year. A concern was mentioned regarding the RSA's surrounding having an audit performed in addition to the audit of the town elected auditors. There was also discussion of the type of audit that would be necessary; concern of cost was also mentioned. Selectman Zacher will call DRA regarding several questions.

MOTION: Selectman Zacher made a motion that at Town Meeting the Selectmen bring up a request to change the Selectmen's expense item; add \$10,000 to have an outside firm come in and review the books. Selectman Robischeau seconded, all in favor, motion carries.

Selectman Robischeau offered to locate a CPA to perform the review.

- **Administrative Assistant:** Laurie Champy stated that she received a call from Kari Lygren of Moose Mountain Regional Greenways; she was seeking permission for parking in the Town House parking lot for a snowshoe walk they are hosting on Sunday, March 5.

Laurie stated that she is working on the Annual Report; there are some outstanding reports she is still waiting to receive in order for completion.

- **Planning Board:** Ed Comeau stated the Planning Board will be meeting on Thursday, February 16 at 6:30pm at the Town Office Building.
- **Road Agent:** Ed Nason stated that the roads are narrow and he will begin pushing the snow banks back following the incoming storm.

Ed Nason asked about posting permissions for the town Facebook page so he could post updates on the road conditions. Laurie will supply the login information.

- **New Business:** A decision was made to host another Town Coffee at the Town House on Saturday, March 4 from 8:30-10:30am. Laurie will post information on the website, kiosks, and Facebook; Selectman Zacher will set up the sandwich board.

Selectman Zacher stated that it may be necessary to have some electrical work performed in the garage. He heard from the electrician that the wiring and grounds are in poor condition. No decision made.

Selectman Zacher stated that the generator had recently failed to shut off following the return of power. The electrician has since performed the regular scheduled maintenance and the battery has been replaced.

Marilou MacLean spoke of possibly making a manifest to better track monthly bills.

- **Correspondence:** A letter was received stating Mr. Cann has placed his land in Conservation.

The bridge on Moose Mountain Road is indicated on the Red List bridge report received from DOT.

There was a notification that a Town wide census will need to be performed in 2020.

A recommendation of approval for a veteran's exemption was received from the assessing company. The Selectmen approved and signed the exemption.

Bills were reviewed and checks signed.

Meeting adjourned at 8:09pm.

The next regular scheduled Selectmen's meeting is February 28 at 6:30pm at the Town Office building.

Respectfully submitted,

Laurie M. Champy
Administrative Assistant